



# MITAKA LIBRARY

## NAOJ Library User's Guide for Visitors (Non Affiliated)

### Library Hours

- Weekdays :  
9 a.m - noon and 1 p.m. - 5 p.m.  
Weekends and holidays: closed.
- Library hours are subject to change. Hours changes and closings will be announced on the library website or will be posted in the NAOJ Mitaka Headquarters facilities.

We welcome your inquiries about literature/materials. Questions may be directed to the counter on the first floor of the library, or asked by e-mail, fax, phone, or mail.

The most current information is available on the library's web site.

2-21-1 Osawa, Mitaka, Tokyo, 181-8588, JAPAN  
 URL <https://library.nao.ac.jp/Lib-e.html>  
 E-mail [tosh@nao.ac.jp](mailto:tosh@nao.ac.jp)  
 Fax 0422-34-3952  
 Phone 0422-34-3953 or 3951



#### About the Library

The Library of the National Astronomical Observatory of Japan (NAOJ) is the direct successor to the library of Tokyo Astronomical Observatory. The Library houses books and bound journals on astronomy, astrophysics, space science, geophysics, etc. The library also houses the rare book and manuscript collection including Japanese and Chinese books on astronomy and calendariography.

# Library services

- Non-affiliated users will be given a badge at the "guard house near the entrance". Please wear your badge in a visible place.
- Non-affiliated users who wish to use the library must apply for a day-use visitor card at the "library front desk". The users are required to wear the card at all time to facilitate easy visual inspection and verification while in the library and return it to the library when they leave the library.
- Non-affiliated users may use the library (except rare books) but they do not have borrowing privileges at the library. Also, if the users wish to use materials on microfilm, they need to contact the library in advance.
- Document Photocopy Service:  
Non affiliated library users may place a request for fee-based document delivery (35or60yen/page). Please complete the request form at the library front desk. Please note the following restrictions regarding the service.  
A Document Photocopy request is limited to research and private study purposes. Document Photocopy services operate under copyright law guidelines. For example, copying substantial part of the copyrighted work is not allowed by the law.



You can search for materials in the library's collection using the "Online Public Access Catalog (OPAC)".  
Please use the computers in the reading room (for information search).

The following uses are not allowed:  
Connecting to a network with a brought-in computer is not allowed.

The image contains two screenshots. The top one is a screenshot of the NAOJ OPAC website, showing a search interface with a search bar, navigation tabs (ONIX Books, ONIX Articles, JARO, Scopus, NDL Search, WorldCat), and search results for 'galaxy'. The bottom screenshot is a floor plan of the library, labeled 'MITAKA LIBRARY 国立天文台 三鷹図書館 1F', showing the layout of the first floor with various sections and a counter.

NAOJ OPAC (Library catalog)  
<https://libopac.mtk.nao.ac.jp/opc/en>

*Library Manners*

Smoking, eating and drinking are strictly prohibited.  
No talking on cell phones.  
Cutting out, writing on, or taking out materials is strictly prohibited.